

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES
DECEMBER 11, 2007
6:30 P.M. – BOARD CONFERENCE ROOM**

**5:30 P.M. AUDIT COMMITTEE MEETING
(Members: Morgan, Sparrow, Asermily
The remainder of the BOE are welcome)**

PRESENT: Anna Morgan – President; Cornelia Johnson – Vice-President; Laurie Asermily; Brian Sparrow; Norman Hollenbeck; Rhonda Dickenson; Judith Lerch

OTHERS PRESENT: Robert Thompson – Interim Superintendent; Leanne Keel – District Clerk; Robert Boulware – Business Manager; Lynn Rhone – Secondary Principal; Barbara Quinn – Elementary Principal; Theresa MacCheyne – RFA President

CLERK’S REPORT:

1.1M Approval of Minutes of November 27, 2007

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

1.2M Approval of Payroll for November, 2007

Motion made by Mrs. Dickenson, seconded by Mr. Sparrow, and carried unanimously.

1.3RS WHEREAS there will not be a second Board of Education meeting in the month of December, 2007; and

WHEREAS incoming invoices will need payment between December 12, 2007 and January 7, 2008;

BE IT, THEREFORE, RESOLVED THAT authorization be given to process Warrants for payment during the above mentioned timeframe without Board approval until the January 8, 2008 Board of Education meeting.

Motion made by Mrs. Asermily, seconded by Mr. Hollenbeck, and carried unanimously.

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INTERIM SUPERINTENDENT REPORT:

2.1 Update

Mr. Thompson stated that the Superintendent Vacancy notice is currently advertised in the Rochester & Syracuse newspapers, and the notice Brochures have been sent to all NYS BOCES, local school districts, and colleges/universities offering Administrative Certification programs.

2.2M Authorization of the following Romulus Foundation for Educational Opportunities grant:

- . Risa Lobkovsky – Nutcracker Ballet @ \$546.00
- . Elementary Literature Week Committee—A Book For All @ \$600.00

Motion made by Ms. Morgan, seconded by Mrs. Dickenson, and carried unanimously.

BUSINESS MANAGER’S REPORT:

3.1 Update

Mr. Boulware stated that there will be a Budget Committee meeting on January 8, 2008, at 5:00 p.m., and a Facilities Committee meeting at 5:30 p.m.

He mentioned that Capital Project bids are due to us on January 16, 2008, and WFL BOCES is bidding on an Actuarial Study.

3.2RS RESOLVED THAT the Board of Education of the Romulus Central School District be authorized to expend a total of not to exceed \$215,000 for the purchase of one (1) sixty-six (66) passenger school bus, one (1) nineteen (19) passenger school bus with two (2) wheelchair stations, and one (1) minivan, and that said sum be paid out of the Capital Bus Reserve Fund.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

3.3M Authorization to hold a Public Vote in the North Entrance Lobby on January 30, 2008 from 1:00 p.m. to 9:00 p.m. for the purchase of one (1) sixty-six (66) passenger school bus, one (1) nineteen (19) passenger school bus with two (2) wheelchair stations, and one (1) minivan off of New York State Bid, for a not to exceed amount of \$215,000 to be paid out of the Capital Bus Reserve Fund.

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

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SECONDARY PRINCIPAL'S REPORT:

4.1 Update

Mrs. Rhone reported that the Testing Center assists, on the average, 83 students per week, both special education and general education. She also mentioned that RCS has been recognized (by U.S. News and World Report) with "Bronze" status in the survey of America's Best High Schools.

ELEMENTARY PRINCIPAL'S REPORT:

4.2 Update

Mrs. Quinn mentioned that there will be a Graded 6-10 Rwandan presentation on December 13, 2007 and a Christmas Breakfast on December 18, 2007.

RESIGNATION:

7.1RG Rebecca Bennett – Cafeteria Monitor, effective December 7, 2007

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

7.2RG Rita Parish – Food Service Helper, effective December 7, 2007

Motion made by Mrs. Johnson, seconded by Ms. Morgan, and carried unanimously.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Thompson

6.1A Heidi Burke – Substitute Clerical – PK-12
Substitute Teacher Aide - 7-12
Substitute Teacher Aide - PK-6

Jessica Petrie – Substitute Clerical – PK-12
Substitute Teacher Aide – PK-12
Substitute Cafeteria Monitor

Julia Dordoni – Substitute Teacher – PK-12, Certified

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

6.2A The following appointments are transferring authorization, retroactive to December 3, 2007, to Mr. Robert Thompson, Interim Superintendent, due to the resignation of Superintendent Michael Midey:

- . Alternate Treasurer, Activity Accounts
- . Public Records Access Officer (one of four Staff)

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- . Confidentiality of Computerized Information Officer
- . LEA Designee
- . ADA Coordinator
- . Purchasing Agent
- . Payroll Certification
- . Authorization to apply for Grants in Aid, State and Federal
- . Authorization to make budget transfers to a limit of \$2500
- . Authorization to approve attendance of all Staff to conferences and workshops
- . Transportation Supervisor

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

6.5A Tina Turk – School Bus Driver, a probationary appointment, pending NYSED Fingerprinting Clearance, effective January 2, 2008, for a minimum of four (4) hours per day @ \$12.50 per hour, with benefits as stipulated in the current CSEA Contract.

Motion made by Ms. Morgan, seconded by Mrs. Johnson, and carried unanimously.

6.6A Rebecca Bennett – Food Service Helper, retroactive to December 10, 2007, pending NYSED Fingerprinting Clearance, at a salary of \$8.12 per hour for three (3) hours per day that school is in session.

Motion made by Mrs. Johnson, seconded by Mrs. Dickenson, and carried unanimously.

6.7A Jackie Vincent – Substitute Teacher Assistant – PK-6
Substitute Teacher Aide – PK-6
Substitute Teacher, PK-6, Uncertified

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

EXTRACURRICULAR APPOINTMENTS:

6.3A Sheridan Davenport – Director, Secondary Spring Musical Production @ \$3495.45

Hilary Kadar – Music Director, Secondary Spring Musical Production @ \$2307.00

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

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COMMITTEE ON SPECIAL EDUCATION REPORT:

9.1A Approval of recommendations as listed in the Minutes of October 10, 2007, October 11, 2007, October 12, 2007, October 16, 2007, October 19, 2007, October 23, 2007, October 24, 2007, November 1, 2007, November 2, 2007, November 5, 2007, November 14, 2007, November 15, 2007, and December 3, 2007.

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

Motion to **adjourn at 7:10 p.m.** made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

LEANNE KEEL
DISTRICT CLERK

